

STATE OF CALIFORNIA
DEPARTMENT OF MOTOR VEHICLES

VEHICLE INDUSTRY NEWS

VIN 2000-19

Subject : Headquarters “In-Person” Transactions

Effective Date: January 1, 2001

Background

In the past, titles could be issued “over the counter” at DMV headquarters in Sacramento. These titles could also be mailed to an addressee other than the legal or sole owner at the owner’s request.

Policy

In its ongoing effort to maintain accurate and secure vehicle titling and registration records, the department is refining its policies and procedures. Future procedural/policy changes regarding duplicate titles are forthcoming.

1. Industry representatives and the public may no longer submit in-person applications or pick up newly issued titles at DMV headquarters, 2415 1st Avenue, Sacramento. Applications must be presented to a DMV field office.
2. **All titles** will be mailed to the legal owner of record. If there is no lienholder, the title will be mailed to the registered owner of record.

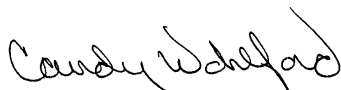
Distribution

This memo was distributed in December 2000 to the following:

- Dealers
- Dismantlers
- Registration Services

Contact

- Your local DMV field office regarding questions on processing transactions.
- The DMV Customer Communications Section at (916) 657-6560 for further clarification of this memo. Upon request, this document can be produced in Braille or large print.



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Communication Programs Division